

MUNICIPALITY OF GINATILAN, CEBU
Standard Form Number SF-GOOD-58

Revised on: May 24, 2004
Standard Form Title: **Purchase Order**

Project Reference Number: 2022-31
Name of Project: Procurement of Office Supplies
(Toner & Ink)
Location of Project: Ginatilan, Cebu

PURCHASE ORDER

Municipality of Ginatilan
Procuring Entity

Supplier **SECC COMPUTER SALES, SERVICES & ENT.**
Address **Cecile Bldg., Awayan, Carcar City, Cebu**
E-mail Address
Telephone No.
TIN
Gentlemen:

P.O No *322-12-11-001*
Date *11/21/22*
Mode of Procurement **Bidding**

Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery **Municipality of Ginatilan**
Date of Delivery

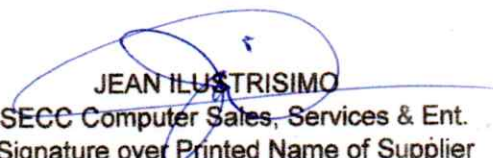
Delivery Term
Payment Term

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY	UNIT COST	TOTAL COST
	pc	COPIER TONER CT202324 Genuine for Fuji Xerox S2320	52	3520.00	₱183,040.00
	bot	EPSON INK 003 - black	64	290.00	₱18,560.00
	bot	EPSON INK 003 - cyan	64	290.00	₱18,560.00
	bot	EPSON INK 003 - magenta	64	290.00	₱18,560.00
	bot	EPSON INK 003 - yellow	64	290.00	₱18,560.00
AMOUNT IN WORDS: Two Hundred Fifty Seven Thousand Two Hundred Eighty Pesos Only				TOTAL	₱257,280.00

In case of failure to make full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed

Very truly yours,


ROY VINCENT P. SINGCO
Municipal Mayor

Conforme: 
JEAN ILUSTRISIMO
SECC Computer Sales, Services & Ent.
Signature over Printed Name of Supplier

Date: _____

ALOBS NO:
Amount Php

JOAN F. NARVASA
Mun. Accountant