MUNICIPALITY OF GINATILAN
Standard Form Number SF-GOODS-58
Revised on: May 24, 2004
Standard Form Title: **Purchase Order**

Project Reference Number: 2023-44
Name of Project: Procurement of Supplies & Materials for Socio-Cultural Activities
Location of Project: Ginatilan, Cebu

PURCHASE ORDER

Municipality of Ginatilan
Procuring Entity

Supplier: Edna L. Inso Gen. Merchandise / Edna Sari-Sari Store
Address: Poblacion I, Malabuyoc, Cebu
E-mail Address:
Telephone No.
TIN

P.O. No.: 1N-23-11-167
Date: 11/30/23
Mode of Procurement:

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein :

Place of Delivery: LGU - GINATILAN, CEBU
Date of Delivery:

Delivery Term:
Payment Term:

STOCK	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
					-
	pcs	Welcome Leis	500	100.00	50,000.00
	pcs	Eco Bag	300	78.00	23,400.00
	pcs	Folded Fan	300	52.00	15,600.00
	pcs	Keychain	300	35.00	10,500.00
					-
					-
					-
					-
					-
					-
			TOTAL		**99,500.00**

AMOUNT IN WORDS: Ninety-Nine Thousand Five Hundred Pesos

In case of failure to make full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

ROY VINCENT P. SINGCO
Municipal Mayor

Conforme:

EDNA L. INSO
Signature over Printed Name of Supplier
Date: