

Revised on: May 24, 2004  
Standard Form Title: **Purchase Order**

Project Reference Number: 2024-55  
Name of Project: Proc. Of Tarpaulins &  
Sintra Board w/ Lamination  
Location of Project: Ginatilan, Cebu

**Municipality of Ginatilan**  
**Procuring Entity**

Supplier	HI-FIVE NET CAFÉ/OFFICE SUPPLIES & PRINTING SERVICES	P.O. No.	102-25-01-009
Address	Looc, Santander, Cebu	Date	01-22-25
E-mail Address		Mode of Payment	
Telephone No.			
TIN			
Gentlemen:			

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery \_\_\_\_\_ Delivery Term \_\_\_\_\_  
Date of Delivery \_\_\_\_\_ Payment Term \_\_\_\_\_

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
	lumpsum	Assorted Sizes of Tarpaulins & Sintra Board with Lamination	1	265,000.00	265,000.00
				TOTAL	₱ 265,000.00

AMOUNT IN WORDS: Two Hundred Sixty-Five Thousand Pesos Only

In case of failure to make full delivery within the time specified above, a penalty of one (1/10) of one (1) percent for every day of delay shall be imposed.

**Conforme:**

MANILYN P. CULANIBAN

Signature over Printed Name of Supplier

Date:

JOAN F. NARVASA  
Municipal Accountant

Very truly yours,

ROY VINCENT P. SINGCO  
Municipal Mayor

ALOB No.  
Amount Php